

2008 SS/SC Retreat Committee Minutes

July 13, 2008 meeting called to order at 4:05 pm. Committee members present: Debbie Hodge, Zack Howard, Jon Wiest, Karoll Cortez, Juhong Liu - Ofelia Olivero joined us by cell phone.

** Action items

- ♣ Retreat date/tentative date: end of March based on past retreats.
 - Possible dates discussed were March 21 and 28, 2008.
 - Liu reported that there were two overlapping cancer related meetings for the week of March 24-March 30.
 - Committee agreed that by deletion, March 21 would be the meeting date.

- ♣ Retreat location
 - The conference rooms in Bldg 549 in Frederick are booked the last week in March. So that option is not available. The space for posters in Frederick limits the number of posters to 24 maximum and there were 48 at the 2007 meeting.
 - Conference rooms and workshop space are available at the 6001 Executive Blvd site on March 21. This building is also known as the neuroscience building. The number of posters can be expanded to at least 30.

- ♣ Retreat program layout - proposed
 - ♣ 8-8:30 am Registration opening
 - ♣ 8:30-9:00 Opening remarks - acknowledge innovation award winners/other awards/announcements
 - ♣ 9:00-9:30 NCI Director
 - ♣ ** Debbie and Zack to ask Dr. John Niederhuber
 - ♣ 9:30-10:30 NIH Clinician address
 - ♣ **Ofelia to ask Dr. Guiseppa Giaccone
 - ♣ 10:30- 10:45 Coffee Break
 - ♣ 10:45-noon Concurrent workshops
 - ♣ Negotiation
 - ♣ ** Zack to contact Julie White for costs, if too expensive, contact Howard Gadlin
 - ♣ Presentations
 - ♣ ** Jonathan to contact Scott Morgan
 - ♣ Noon-1:30 pm Lunch break (on your own)
 - ♣ 1:30-2:30 Keynote speaker
 - ♣ ** Solicited a subcommittee with Karoll Cortez and Debbie Hodge. They will be taking nominations for topic and individuals and shortening the list
 - ♣ 2:30-4:00 Posters with innovation award winners highlighted/ meet with key note speaker, coffee and refreshments to be provided
 - ♣ 4:00-5:00 "Life after NIH"
 - ♣ **Tabled for the meeting.
 - ♣ 5:00-5:15 Closing remarks - solicit new volunteers

- ♣ Proposed agenda was discussed with the 8 am start and near 5 pm finish approved.

- ♣ Key note speaker list
 - Since Karoll and Debbie have agreed to be part of a subcommittee to address this issue, individuals will send in their list to them and they will bring a short list to the next committee meeting.

- ♣ Workshops

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- ** Zack to contact Julie White for costs if too expensive, contact Howard Gadlin
- Presentations
- ** Jonathan to contact Scott Morgan

- ♣ End of day open forum/panel discussion/ motivational speaker
 - Ideas tossed
 - ♣ Life after NIH
 - ♣ Business of Science and Entrepreneurial skills for Science
 - ♣ Funding intramural and private
 - Extensive discussion lead to no conclusions, the issue was tabled.
- ♣ Subcommittees
 - Keynote Speakers
 - ♣ Karoll Cortez and Debbie Hodge
 - Food
 - ♣ No committee needs paperwork filed referred to Zack.
 - Survey
 - ♣ No volunteers and no takers

- ♣ Next meeting July 27th at 4 pm in same locations – conference rm A, Bldg 549 Frederick, Bethesda availability to be determined
- ♣ Meeting adjourned at 5:05 pm